



Present

Nigel Catt (Chair)
Cr Carol Schofield (Deputy Chair)
Rachel Kennedy
Paul Brown
Natasha Hunt

In Attendance

Megan Whibley (General Manager VHHTA)
Karen Rokicinski (Director Corporate and Customer Service)
Whitney Mainwaring (Minute Secretary - VHHTA)

Commencement

The meeting commenced at **3.07pm**

3. Apologies

Nil

4. Minutes of the Previous Meeting

4.1 Board Meeting Minutes Report – 12 November 2024 4

VHHTA482 Moved: Natasha Hunt
Seconded: Rachel Kennedy

That the minutes of the previous Victor Harbor Horse Tram Authority Board Meeting held Wednesday, 12 November 2024, be confirmed as a true and accurate record.

CARRIED

5. Adjourned Item(s)

Nil

6. Reports for Receiving and Noting only

6.1 Resolutions Register Report 10

VHHTA483 Moved: Cr Carol Schofield
Seconded: Rachel Kennedy

That the Victor Harbor Horse Tram Authority receive and note the Outstanding Resolutions Register report.

CARRIED



6.2 Reappointment of Board Members Update 13

Natasha Hunt declared conflict of interest, will remain in meeting and will not vote.

VHHTA484 Moved: Paul Brown
 Seconded: Rachel Kennedy

That the Victor Harbor Horse Tram Authority Board receive and note the Reappointment of Board Members Update Report.

CARRIED

Note: As advised by the CVH Director, Members of the Board agreed that board member reappointments approved by Council are no longer required as a motion to officially update the Board in future meetings.

7. Reports for Decision

7.1 December Budget Review 2024/25 20

VHHTA 485 Moved: Rachel Kennedy
 Seconded: Paul Brown

1. That the Victor Harbor Horse Tram Authority;
 - a. endorse the December Budget Review 2024/25 as presented as Attachment A and B to this report, noting an unchanged contribution from Council (operating deficit) of \$365,000, and
 - b. provide the December Budget Review to Council.

CARRIED

7.2 Draft Operating and Capital Budget 31

VHHTA 486 Moved: Rachel Kennedy
 Seconded: Cr Carol Schofield

That the Victor Harbor Horse Tram Authority Board receive and note the Draft Operating and Capital Budget 2025/26 Report.

CARRIED

*Nigel Catt left the meeting at 3.36pm
Nigel Catt returned to the meeting at 3.37pm*

7.3 Business Plan 2024-2027 Draft Annual Review 40

VHHTA487 Moved: Carol Schofield
 Seconded: Natasha Hunt

That the Victor Harbor Horse Tram Authority Board receive and note the Business



Plan 2024/27 Draft Annual Review Report and request the VHHTA General Manager to make changes to the Business Plan as discussed and present to the Board at a future meeting.

CARRIED

7.4 VHHTA Board Review – Self Assessment 44

VHHTA488 Moved: Natasha Hunt
Seconded: Carol Schofield

1. That the Victor Harbor Horse Tram Authority receive and note the VHHTA Board Review - Self-Assessment Report.
2. That the Victor Harbor Horse Tram Authority members complete individual responses to the VHHTA Board Review - Self-Assessment survey at attachment A to this report and provide those responses to the VHHTA General Manager.
3. That the Victor Harbor Horse Tram Authority recommend that the General Manager provide a report to the Board on the results of the assessment at the next meeting.

CARRIED

8. Presentation(s)

Nil

9. Discussion Items – No decision(s)

Nil

10. Correspondence Received

Nil

11. Urgent Business without Notice

Nil

12. Confidential Reports

12.1 CONFIDENTIAL - General Manager Contract Renewal Report

VHHTA489 Moved: Cr Carol Schofield
Seconded: Natasha Hunt

1. That pursuant to section 90(2) of the Local Government Act 1999, the Board orders that all members of the public, except Megan Whibley (VHHTA General Manager), Karen Rokicinski (Director Corporate and Customer Service) and Whitney Mainwaring (VHHTA Executive Assistant - Minute Secretary) be excluded from attendance at the meeting for Agenda Item 12.1 – CONFIDENTIAL – General Manager Contract Renewal Report, that the VHHTA is satisfied that, pursuant to Section 90(3)(a) of the Act information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

CARRIED

Nigel Catt left the meeting at 4.37pm



Nigel Catt returned to the meeting at 4.40pm

Cr Carol Schofield left the meeting at 4.40pm

Cr Carol Schofield returned to the meeting at 4.41pm

Meg Whibley declared conflict of interest at 4.41pm and left the meeting

VHHTA490

Retained in confidence

VHHTA491

Retained in confidence

VHHTA492

Moved: Natasha Hunt
Seconded: Cr Carol Schofield

That having considered the Agenda Item 12.1 – CONFIDENTIAL – General Manager Contract Renewal Report in confidence under Section 90(2) and (3)(a) of the Local Government Act 1999 for a period of 12 months, the VHHTA:

- i. delegates to the General Manager the power to revoke, in whole or in part, the order made in paragraph 1 of this resolution, pursuant to section 91 (9) (c) of the Act
- ii. the public be readmitted to the meeting.

CARRIED

Next Meeting

Wednesday, 23 April 2025, 3pm – The Stables, 11 Canton Place, Victor Harbor

Meeting Close at 5.24pm

Please be advised

- *That filming, photography and audio recording may take place at this meeting when the public and media are not lawfully excluded under Section 90 of the Local Government Act 1999.*