

**Minutes of the Victor Harbor Horse Tram Authority
Board Meeting
For meeting Tuesday 7 February 2023
Commencing at 3:00pm Encounter Room**



Present

Nigel Catt (Chair)
Cr Carol Schofield AM
Rachel Kennedy
Natasha Hunt
Paul Brown

In Attendance

Megan Whibley (General Manager VHHTA)
Tamar Herron (Minute Secretary VHHTA)

Karen Rokicinski (Director Corporate and Customer Service COVH)

Commencement

The meeting commenced at 3: 00 pm

3. Apologies

4. Minutes of the Previous Meeting

4.1 Board Meeting Minutes – 8 November 2022

VHHTA350 Moved: Carol Schofield
Seconded: Rachel Kennedy

That the minutes of the previous Victor Harbor Horse Tram Authority Board meeting held Tuesday, 8 November 2022, as per a copy supplied to members at attachment A to this report, be confirmed as a true and accurate record.

CARRIED

5. Adjourned Item(s)

Nil

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6. Reports for Receiving and Noting only

6.1 Outstanding Resolutions Register

VHHTA351 Moved: Natasha Hunt
 Seconded: Paul Brown

That the Victor Harbor Horse Tram Authority receive and note the Outstanding Resolutions Register report.

CARRIED

6.2 Audit Committee Meeting Minutes Report

VHHTA352 Moved: Natasha Hunt
 Seconded: Rachel Kennedy

That the Victor Harbor Horse Tram Authority receive and note the Audit Committee Meeting Minutes report.

CARRIED

6.3 Ticket Price Report

VHHTA353 Moved: Natasha Hunt
 Seconded: Paul Brown

1. That the Victor Harbor Horse Tram Authority receive and note the Ticket Price report.
2. That the VHHTA review the ticket price structure at the June 2023 meeting, including merchant fees, comparison of similar products and experiences, and any operating cost increases.

CARRIED

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7. Reports for decision

7.1 December Budget Review 2022/23 Report

VHHTA354 Moved: Rachel Kennedy
 Seconded: Paul Brown

1. That the Victor Harbor Horse Tram Authority receive and note the December Budget Review 2022/23 Report.

CARRIED

VHHTA355 Moved: Rachel Kennedy
 Seconded: Paul Brown

2. That the Victor Harbor Horse Tram Authority;
 - a. endorse the December Budget Review 2022/23 as presented at attachment A to this report, noting an unchanged contribution from Council (operating deficit) of \$415,000, and
 - b. provide the December Budget Review to Council.

CARRIED

7.1 Draft Business Plan Annual Review report

VHHTA356 Moved: Carol Schofield
 Seconded: Rachel Kennedy

1. That the Victor Harbor Horse Tram Authority Board receive and note Draft Business Plan Annual Review 2023 Report.

CARRIED

VHHTA357 Moved: Natasha Hunt
 Seconded: Paul Brown

2. That the Victor Harbor Horse Tram Authority;
 - a. endorse the draft Business Plan 2023/24 as provided at attachment A, and

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9. Discussion Items – No decision(s)

9.1 Ticket prices

There was a general discussion around the Ticket Price report, and it was resolved that ticket prices would be reviewed again at the June 2023 meeting.

10. Correspondence Received

Nil

11. Urgent Business without Notice

Nil

12. Confidential Item(s)

Nil

13. Next Meetings

Thursday, 27 April 2023, 3pm – Encounter Room, TBC

14. Meeting Closed.

The Chair declared the meeting closed at 4:54pm

Please be advised that filming, photography and audio recording may take place at this meeting when the public and media are not lawfully excluded under Section 90 of the Local Government Act 1999.

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