

**Minutes of the Victor Harbor Horse Tram Authority
Audit Committee Meeting
For meeting Tuesday 9 February 2021
Commencing at 1pm, Ground Floor Conference
Room**



Action: Make a working copy (or workshop) for alterations to the Terms of Reference and recommend them to the Board.

6.2 December Budget Review 2020/21 Report

AC002 Moved: Rachel Kennedy
 Seconded: Paul Brown

That the Victor Harbor Horse Tram Authority Audit Committee receive and note the December Budget Review 2020/21 report.

CARRIED

Action: Make a working copy (or workshop) for alterations to the Terms of Reference and recommend them to the Board.

Action: Adopt changes to meeting procedures and in Terms of Reference to enable meeting in person and/or virtually.

Action: Review VHHTA risk matrix.

Action: Perform Risk Assessment for new environmental conditions during construction period.

7. Reports for Decision

7.1 Appointment of Audit Committee Chairperson Report

AC003 Moved: Rachel Kennedy
 Seconded: Paul Brown

1. That the Victor Harbor Horse Tram Authority Audit Committee recommend to the Authority, subject to Council approval, the appointment of independent member John Morgan as Chairperson, for the term of 2 years, as specified at 5.1 of the Victor Harbor Horse Tram Authority Audit Committee Terms of Reference.

CARRIED

AC004 Moved: Paul Brown
 Seconded: John Morgan

1. That the Victor Harbor Horse Tram Authority Audit Committee recommend to the Authority, subject to Council approval, the appointment of Rachel Kennedy as Deputy Chairperson, for the term of 2 years, as specified at 5.1 of the Victor Harbor Horse Tram Authority Audit Committee Terms of Reference.

CARRIED

A handwritten signature in black ink, appearing to read "M. Whibley". The signature is written in a cursive style with a large, sweeping flourish at the end.

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Action: Organise Induction Training for Committee Members @ the LGA.

7.2 2021 Audit committee meeting Dates for Review Report

AC005 Moved: Paul Brown
 Seconded: Rachel Kennedy

1. That the Victor Harbor Horse Tram Authority Audit Committee receive and note the 2021 Audit committee meeting Dates for Review Report.

CARRIED

AC006 Moved: Paul Brown
 Seconded: Rachel Kennedy

2. That the Victor Harbor Horse Tram Authority Audit Committee recommend to change the Committee date in May to be changed to 5 May 2021 and the Committee date in August be changed to 4 August 2021.

CARRIED

Action: Amend Committee meeting dates and set dates for a 12 month period.

8. Presentations

Nil

9. Discussion Items – No decision(s)

- 9.1 Relevant policies / documents / financial statements to review.
- 9.2 Audit Committee induction training / LGA

10. Correspondence Received

Nil

11. Urgent Business without Notice

Nil

12. Confidential Item(s)

Nil

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13. Next Meetings

Tuesday 5 May 2021, 12:30pm – Encounter Room

14. Meeting Closed.

2:03pm

***Please be advised** that filming, photography and audio recording may take place at this meeting when the public and media are not lawfully excluded under Section 90 of the Local Government Act 1999.*

MJ Whibley