



Present

Nigel Catt (Chair)
Cr Carol Schofield
Paul Brown (Via Teams)
Rachel Kennedy

Toni Carter (Via Teams) (Assistant to Director Corporate and Customer Service CVH)

In Attendance

Megan Whibley (General Manager VHHTA)
Whitney Mainwaring (Minute Secretary - Consultant)

Commencement

The meeting commenced at 2.57pm

3. Apologies

Natasha Hunt

4. Minutes of the Previous Meeting

4.1 Board Meeting Minutes Report – 13 December 2023 4

VHHTA421 Moved: Rachel Kennedy

Seconded: Paul Brown

That the minutes of the previous Victor Harbor Horse Tram Authority Board Meeting held Wednesday, 13 December 2023, be confirmed as a true and accurate record.

CARRIED

5. Adjourned Item(s)

Nil

6. Reports for Receiving and Noting only

6.1 Resolutions Register Report 10

VHHTA422

Moved: Rachel Kennedy

Seconded: Cr Carol Schofield



That the Victor Harbor Horse Tram Authority receive and note the Outstanding Resolutions Register report.

CARRIED

6.2 Update – Progress of Behind-the-Scenes Experiences 13

VHHTA423

Moved: Cr Carol Schofield
Seconded: Rachel Kennedy

That the Victor Harbor Horse Tram Authority receive and note the update of the Behind-the-Scenes Experiences that recently opened at the new stables in Victor Harbor.

CARRIED

6.3 Reappointment of Board Members Update 16

VHHTA 424

Moved: Paul Brown
Seconded: Cr Carol Schofield

That the Victor Harbor Horse Tram Authority Board receive and note the Reappointment of Board Members Update Report.

CARRIED

6.4 Patronage of the Victor Harbor Horse Tram 18

VHHTA 425

Moved: Rachel Kennedy
Seconded: Paul Brown

1. That the late report be received.
2. That the Victor Harbor Horse Tram Authority Board receive and note the Patronage of the Victor Harbor Horse Tram Report.
3. That the Victor Harbor Horse Tram Authority Board approve Confidential Item 11.1 of the 24 July 2023 meeting be released from its confidential provision.

CARRIED

7. Reports for Decision

7.1 December Budget Review 2023/24 20



VHHTA426

Moved: Rachel Kennedy
Seconded: Cr Carol Schofield

2. That the Victor Harbor Horse Tram Authority;
 - a. endorse the December Budget Review 2023/2024 as presented as Attachment A and B to this report, noting an unchanged contribution from Council (operating deficit) of \$365,000, and
 - b. provide the December Budget Review to Council.

CARRIED

7.2 VHHTA Self-Assessment Review 2024 Report 31

VHHTA 427

Moved: Rachel Kennedy
Seconded: Cr Carol Schofield

1. That the Victor Harbor Horse Tram Authority receive and note the VHHTA Board Review - Self-Assessment Report.
2. That the Victor Harbor Horse Tram Authority members complete individual responses to the VHHTA Board Review - Self-Assessment survey at attachment A to this report and provide those responses to the Governorator.
3. That the Victor Harbor Horse Tram Authority recommend that the Governorator provide a report to the Board on the results of the assessment.

CARRIED

Paul left the meeting at 3.29pm (Technical difficulties)

Paul rejoined the meeting at 3.31pm (via Teams)

7.3 Reappointment of VHHTA Audit Committee Members and Reappointment of Chair Report 40

VHHTA428

Moved: Rachel Kennedy
Seconded: Paul Brown

1. That the Victor Harbor Horse Tram Authority receive and note the Audit Committee Reappointment of Members and Reappointment of Chair Report.



2. That the Victor Harbor Horse Tram Authority recommends to Council that John Morgan be reappointed as an Independent member to the Victor Harbor Horse Tram Authority Audit Committee for a third term commencing on 22 February 2024 and concluding on 22 February 2026.
3. That the Victor Harbor Horse Tram Authority recommends to Council that Katherine Christ be reappointed as an Independent member to the Victor Harbor Horse Tram Authority Audit Committee for a third term commencing on 22 February 2024 and concluding on 22 February 2026.
4. That the Victor Harbor Horse Tram Authority recommends to Council that John Morgan be reappointed as the VHHTA Audit Committee Chairperson.

CARRIED

7.4 Appointment of Audit Committee Membership Report 44

VHHTA429 Moved: Cr Carol Schofield
Seconded: Rachel Kennedy

1. That the Victor Harbor Horse Tram Authority receive and note the Audit Committee Membership report.
2. That the Victor Harbor Horse Tram Authority recommends to Council that the following Authority Board Member, **Paul Brown**, be appointed to the Victor Harbor Horse Tram Authority Audit Committee for a term of two years commencing on 22 February 2024 and concluding on 22 February 2026.

CARRIED

Material Conflict of Interest declared by Paul Brown as he is a current Board Member, Paul Brown did not vote.

8. Presentation(s)

Nil

9. Discussion Items – No decision(s)

9.1 Business Plan 2024 - 2027

Business Plan and Budget 2024/25 is currently being drafted, a date in March will be chosen to set a Special Meeting with the board to endorse this to Council, as this is due by March 31, 2024.

Cr Carol Schofield left the meeting at 3:45pm



9.2 Board Member Remuneration

A self-assessment review and comparison of Boards will be done to justify an increase in remuneration. Further discussion will be had at a future meeting.

9.3 Official Opening Date – Stables Complex

Aiming for an Official Opening Date for 31st May, subject to the availability of special guests. Confirmation will be given at a later date.

10. Correspondence Received

Nil

11. Urgent Business without Notice

Nil

12. Confidential Reports

Nil

Next Meeting

Wednesday, 24 April 2024, 3pm – The Stables, 11 Canton Place, Victor Harbor

Meeting Close at 3.57pm

Please be advised

- *That filming, photography and audio recording may take place at this meeting when the public and media are not lawfully excluded under Section 90 of the Local Government Act 1999.*