

**Minutes of the Victor Harbor Horse Tram Authority
Audit Committee Meeting
For meeting Tuesday 13 September 2022
Commencing at 12:30pm, Encounter Room**



1. Attendance

Present

John Morgan (Independent Member) (Chair)
Kate Christ (Independent Member) (Via Zoom)
Nigel Catt
Rachel Kennedy (Via Zoom)

In attendance

Megan Whibley (General Manager VHHTA)
Tamar Herron (Minute secretary VHHTA)

Commencement

The meeting commenced at 12:38 pm

2. Apologies

Laura Hodgson (Independent Member)

3. Conflict of Interest

Nil

4. Minutes of the Previous Meeting

4.1 Audit Committee Meeting Minutes Report – 10 May 2022

AC032 Moved: Nigel Catt
 Seconded: Rachel Kennedy

That the minutes of the previous Victor Harbor Horse Tram Authority Audit Committee meeting held Tuesday, 10 May 2022 be confirmed as a true and accurate record.

CARRIED

5. Business Arising

Nil

A handwritten signature in dark ink, appearing to be a stylized 'S' or 'J' followed by a flourish.



6. Reports for Receiving and Noting only

6.1 Action List Report

AC033 Moved: Rachel Kennedy
 Seconded: Nigel Catt

That the Audit Committee receive and note the Action List and report.

CARRIED

7. Reports for Decision

7.2 Draft Annual 2021/22 Report and Annual Financial Statements

AC034 Moved: Nigel Catt
 Seconded: Katherine Christ

1. That the Audit Committee receive and note the Draft Annual 2021/22 Report as provided at attachment A to this report and the 2021/22 Victor Harbor Horse Tram Authority Annual Financial Statements as provided under separate cover.

CARRIED

AC035 Moved: Rachel Kennedy
 Seconded: Nigel Catt

2. That the Audit Committee advises the Victor Harbor Horse Tram Authority and Galpins Accountants, Auditors & Business Consultants that it has reviewed the 2021/22 Annual Financial Statements and is satisfied that they present fairly the financial position of the Authority.

CARRIED

8.
 Nil



9. Discussion Items – No decision(s)

- 9.1 Discussion around the potential reappointment of Audit Committee Members.
- 9.2 Discussion around the Draft Staff Training and Development Policy

At 1:07 pm Rachel Kennedy and Katherine Christ left the meeting due to technical difficulties.

At 1:08 Rachel Kennedy and Katherine Christ re-joined the meeting.

10. Correspondence Received

Nil

11. Urgent Business without Notice

Nil

12. Confidential Item(s)

Nil

13. Next Meetings

Tuesday 8 November 2022, 12:30 pm at the Encounter Room

14. Meeting Closed.

The meeting closed at 1:18 pm

***Please be advised** that filming, photography and audio recording may take place at this meeting when the public and media are not lawfully excluded under Section 90 of the Local Government Act 1999.*

A handwritten signature in black ink, appearing to be a stylized 'J' or similar character, located at the bottom right of the page.